

**Democratic Committee Services**  
**Forward Work Programme 2021/22**

<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Type</b>	<b>Comments</b>	<b>Contact Officer</b>
9 September 2021	Report of the Constitution Review Task & Finish Group	Decision	Topical (Special Meeting)	Craig Griffiths
	Hybrid Meeting Arrangements and Equipment	Decision	Topical	Craig Griffiths/Stacy Curran
	Head of Democratic Services	Decision	Topical	Karen Jones/Craig Griffiths
	Members ICT Ref Group Report	Decision	Topical	Stacy Curran/Spencer Blewett
11 October 2021	Assessment of Resources for the Democratic Services Committee	Decision	Annual	Karen Jones/Caryn Furlow Harris /Stacy Curran
	Member Induction Programme – T&F Report	Decision	Topical. (Special Dem Services may be required)	Craig Griffiths/Stacy Curran
	Public Speaking Protocol	Decision	Topical	Craig Griffiths/Stacy Curran
	E-Petitions	Decision	Topical	Craig Griffiths/Stacy Curran
	<b>PRE ELECTION PERIOD STARTS MID MARCH</b>			
11 April 2022	Democratic Services Annual Report	Information	Annual	Craig Griffiths/Stacy Curran

To be Programmed Annually:  
 - Annual Update on Member Annual Reports and PDR's

- Democratic Services Committee Annual Report
- Assessment of Resources for Democratic Services
- Member Training and Development Priorities for upcoming year (March) (defer 2022)
- Annual Member Survey and Timings of Meetings Survey (defer 2022)
- IRPW Consultation and Annual Report